

HUNTINGTON COUNTY COMMUNITY FOUNDATION
STEPHANIE A. PYLE "SPIRIT OF THE COMMUNITY" FUND
GRANT APPLICATION

Criteria

Awards to individuals and organizations undertaking projects which will keep Stephanie Pyle's passion for community service alive in Huntington.

All information provided in your application is public information.

Grants will not be awarded for operating funds, political projects, or for political campaigns.

Eligibility

- Not-for-profit organizations
- Applicant(s) with not-for-profit as fiscal agent

Fill out application completely.

Return to: Huntington County Community Foundation, Inc., P.O.5037, 356 W. Park Drive
Huntington, IN 46750.

Phone: 356-8878

Deadline: **April 22, 2009**

Part I

Date of Application: _____

Organization Name: _____

Address: _____

Chief Administrator/Name & Title: _____

Contact Person: _____

Address: _____

Phone: _____

Fax: _____

Part II

Financial Information:

Total cost of **Proposed Project**: _____

Amount Requested: _____

Request as % of **Total Project**: _____

Other Funding for **Proposed Project**: _____ Potential/Committed Amount _____

What are the plans for long-term funding of this **Project**?

Part III – Grant Request Information

Summary of Request

Describe purpose of the proposed project, measurable objectives to be achieved, persons served, program activities and plans to evaluate success. Indicated the specific use for Community Foundation dollars.

Part IV – Organizational Data

Provide a summary of your organization including a brief history, mission statement, major programs provided.

Applicant's operating budget for the current year:

Income: \$

Expenses: \$

List major sources of support for the **organization** and percent of the total each provides:

Part V – Proposal Submission

Submit one “Original” set and **seven** additional sets. Place items in this order:

1. Grant application
2. Governing body roster, with names, addresses, terms serving. Identify officers.
3. Detailed budget for the program justifying the amount of funding request. Identify all projected income and expenses.
4. Most recent year-end financial statement.
5. Current budget for the total program.
6. IRS Tax-exempt Status Letter – 501(c)3 letter.
7. Articles of Incorporation.
8. Strategic or Long-Range Plan.
9. Resume of person who will directly manage the project.

Check off documents provided and write corresponding number in the right hand corner of each document. Please indicate if item is not applicable. Also indicate which is the original copy.

Huntington County Community Foundation
P. O. Box 5037
Huntington, IN 46750
260-356-8878 (Phone)
260-356-0921 (Fax)